



FERPA Opt-Out Notice

The Family Educational Rights and Privacy Act (FERPA), requires that Shoreline Public Schools, with certain exceptions, obtain your written consent prior to the disclosure information from your child's education records. However, **Shoreline Public Schools may disclose appropriately designated "directory information" without written consent, unless you request and file a FERPA Opt-Out Form with your child's school.** The form is available at each school's office.

Directory information is defined as the student's: name, photograph, video image, address, telephone number, email address, date and place of birth, dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, diplomas and awards received and the most recent previous school attended.

Below is a list of categories you are able to restrict the release of information for by submitting the FERPA Opt-Out Form, which is available in each school's office:

Directory Information for School Publications, Images and News Media

Shoreline Public Schools is proud of our students, staff and many successful programs. From time to time, students may be identified, photographed and/or videotaped for **school yearbooks, school newsletters, videos, webpages, social media, or by local news media.** You can opt out of having this information released for this purpose by requesting and filing a FERPA Opt-Out Form with your child's school.

Directory Information for School PTA/PTSA Organizations

School Parent Teacher Student Associations sometimes request student directory information for PTSA directories and mailings regarding membership, meetings, events and activities. You can opt out of having this information released for this purpose by requesting and filing a FERPA Opt-Out Form with your child's school.

Directory Information for Educational Institutions and Organizations

Colleges, trade/technical schools, scholarship programs and other educational organizations sometimes request directory information to send information about their programs, opportunities and services. You can opt out of having this information released for this purpose by requesting and filing a FERPA Opt-Out Form with your child's school.

Directory Information for the U.S. Military (High School Only)

Federal law requires high schools to release home contact information for all high school students to military recruiter unless parents/guardians deny the release of this information. You can opt out of having this information released for this purpose by requesting and filing a FERPA Opt-Out Form with your child's school.

Directory Information for Contracted Vendors Supporting Senior Activities (High School Only)

Directory information may be shared with vendors contracted by the high schools to support senior activities, such as: caps, gowns, rings, senior photos, senior spree, etc. You can opt out of having this information released for this purpose by requesting and filing a FERPA Opt-Out Form with your child's school.

Directory Information for All Purposes

You may also request that your directory contact information (address, phone number, email and images--including yearbook) be kept confidential and not be published or shared for any purpose. You can opt out of having this information released by requesting and filing a FERPA Opt-Out Form with your child's school.