

CORE COMPETENCY DEMONSTRATION CHECK OFF

Employee Name: _____ **Observation Date:** _____
Location: _____ **Job Title:** _____

Demonstrate competency in numbers 1-11 and 13, as observed and verified by a certificated staff person and an administrator.

Certificated Staff: _____ *Please print*
Administrator: _____ *Please print*

| | | INITIALS | |
|----|---|-----------------------------|-------|
| | | CERT | ADMIN |
| 1 | Understanding the value of providing instructional and other direct services to all children and youth with disabilities; | | |
| 2 | Understanding the roles and responsibilities of certificated/licensed staff and paraeducators; | | |
| 3 | Knowledge of (a) patterns of human development and milestones typically achieved at different ages, and (b) risk factors that may prohibit or impede typical development; | | |
| 4 | Ability to practice ethical and professional standards of conduct, including the requirements of confidentiality; | | |
| 5 | Ability to communicate with colleagues, follow instructions, and use problem solving and other skills that will enable the paraeducator to work as an effective member of the instructional team; | | |
| 6 | Ability to provide positive behavioral support and management; | | |
| 7 | Knowledge of the legal issues related to the education of children and youth with disabilities and their families; | | |
| 8 | Awareness of diversity among the children, youth, families and colleagues with whom they work; | | |
| 9 | Knowledge and application of the elements of effective instruction to assist teaching and learning as developed by the certificated/licensed staff in a variety of settings; | | |
| 10 | Ability to utilize appropriate strategies and techniques to provide instructional support in teaching and learning as developed by the certificated/licensed staff; | | |
| 11 | Ability to motivate and assist children and youth; | | |
| 12 | Knowledge of and ability to follow health, safety and emergency procedures of the agency where they are employed; | MUST COMPLETE COURSE | |
| 13 | Awareness of the ways in which technology can assist teaching and learning; | | |
| 14 | Awareness of personal care and/or health related support. | MUST COMPLETE COURSE | |

Definitions:

- a) awareness – knowing or realization; a simple recognition.
- b) knowledge – acknowledgement; familiarity; acquaintance with facts; being informed.
- c) understanding – having a clear perception of the meaning.
- d) ability – able to apply or demonstrate.

Perform indicators found on the following page are to be used only as a guideline for meeting the Core Competencies.

RETURN COMPLETED FORM TO HUMAN RESOURCES.