

Memorandum of Understanding  
between  
Shoreline Educational Support Professionals Association and Shoreline School District No. 412

Impacts of February 2019 Emergency School Closures

This Memorandum of Understanding regarding **Impacts of February 2019 Emergency School Closures** is between Shoreline School District ("District") and Shoreline Educational Support Professionals Association ("SESPA"), and is supplemental to the 2018-2022 Collective Bargaining Agreement ("CBA").

WHEREAS, as a result of a historic snowstorm in February 2019, the District closed school for six (6) full days (February 4, 5, 11, 12, 13, and 14), started school two hours late on three (3) days (February 6, 7, and 15), and closed school for one half day (February 8); and

WHEREAS, Governor Inslee declared a State of Emergency on February 8, 2019, which allows the District to apply for a waiver of one day of the State's mandatory 180-day school year, provided the District makes up enough lost instructional time to meet its minimum annual average hours of instruction for students in Grades 1 through 12; and

WHEREAS, the District has established a revised 2018-2019 school year calendar that will make up required lost instructional time in June 2019; and

WHEREAS, the revised 2018-2019 school calendar will result in a change in scheduled work days for SESPA employees who work and are compensated based on the school year calendar;

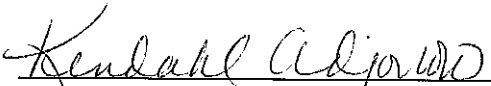
NOW THEREFORE, the District and SESPA agree to the following:

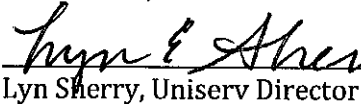
- 1) SESPA employees are to account for any missed work time on scheduled days of school by following the procedures outlined on the District's published "School Closures and Delays" memo for Classified Staff at School Sites and Shoreline Center.
- 2) SESPA employees who will lose the opportunity to work their full number of previously-scheduled days and therefore lose compensation due to the revised 2018-2019 school calendar may work and be paid for the lost time, with prior approval of their supervisor, by completing a "Snow Make-Up Record" (attached sample).
- 3) Employees must submit their leave request per paragraph #1 above, or Snow Make-Up Record per paragraph #2 above, no later than June 30, 2019.
- 4) This MOU will expire on August 31, 2019.

Agreed to this 6<sup>th</sup> day of March, 2019.

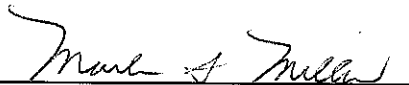
For SESPA:

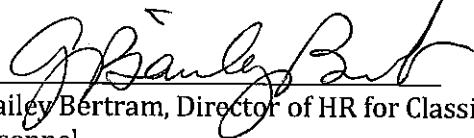
  
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Barb Cruz, SESPA Co-President

  
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Kendahl Adjorlolo, SESPA Co-President

  
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Lyn Sherry, Uniserv Director

For the District:

  
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Marla S. Miller, Deputy Superintendent

  
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J. Bailey Bertram, Director of HR for Classified Personnel