

Memorandum of Understanding
between
Shoreline School District No. 412 and Shoreline Education Association

THIS MEMORANDUM OF UNDERSTANDING regarding **PEER MODEL/TYPICAL PEER STUDENTS and MONDAY ACTIVITIES in the Early Childhood Education Program** ("ECE") is effective September 1, 2015 through August 31, 2018, and is supplemental to the 2015-2018 Collective Bargaining Agreement between Shoreline Education Association ("SEA") and Shoreline School District No. 412 ("District").

PEER MODEL/TYPICAL PEER STUDENTS

SEA and the District agree to the following provisions regarding the calculation and allocation of overload and support for Peer Model/Typical Peer students enrolled in the Special Education Early Childhood Education preschool classes.

1. The District and SEA understand that the inclusion of Typical Peers (Peer Model Students) in the ECE program is required.
2. The inclusion of Peer Model students in the ECE program has unintentionally resulted in increased enrollment that triggered overload under Section 32.10 of the Collective Bargaining Agreement.
3. In recognizing the unique reason for their presence and the educational value and differences that Peer Model Students provide, the District and SEA agree to view Peer Model students separately from other students commonly enrolled in the ECE program.
4. For the purposes of calculating overload support, only Special Education or students commonly enrolled in the ECE program will be counted when calculating overload support under Section 32.10. Peer Model Students will not be counted or considered as enrolled for the purposes of calculating and allocating overload support under Section 32.10.
5. The District and SEA agree that, in addition to any overload generated under #4 above, each ECE classroom will also receive paraeducator support based on a calculation of weekly Peer Model enrollment hours per the table below. This support will be measured and allocated on a trimester basis as indicated in Section 32.9.3.

Peer Model Time Per Week	Para Time Per Week
5 Hours	0.5 Hours
10 Hours	1.25 Hours
15 Hours	1.75 Hours
20 Hours	2.25 Hours
25 Hours	3.0 Hours
30 Hours	3.5 Hours
35 Hours	4.0 Hours
40 Hours	4.5 Hours
45 Hours	5.25 Hours
50 Hours	5.75 Hours
55 Hours	6.5 Hours
60 Hours	7.0 Hours

MONDAY ACTIVITIES

Shoreline's Early Childhood Education program began scheduling regular student classes 4 days per week in 2001-2002, with the 5th day of the week reserved for staff involvement in professional activities required to support the students and families in the program.

In 2013-14, SEA and the District reviewed expectations for professional activities to be conducted on the 5th day of the week (currently Mondays), and developed the following updated guidelines.

Menu of possible Monday Activities:


- 1) Home visits for the purpose of facilitating the implementation of the student's IEP;
- 2) Preschool/daycare/ or home visits to observe, collect data, instruct and consult with staff or care providers regarding students with IEPs that do not require full participation in the ECE program (these students are currently counted in the caseload for ECE staff);
- 3) Preschool/daycare/play and learn/ home visits to observe, collect data and consult with staff or care providers regarding students who are being assessed or referred for potential specialized instruction needs;
- 4) Visits to district Kindergarten and 1st grade classrooms to observe former ECE students who have transitioned into regular ed classrooms, and to consult with classroom teachers on appropriate supports and interventions needed by those students;
- 5) Family events (such as seasonal celebrations found throughout the school system) to foster community among ECE families and to model appropriate interventions and support for parents and students;
- 6) Training and professional development for staff;
- 7) Participation in Child Find Screening Team;
- 8) Participation in Placement, Eligibility, IEP, and transition meetings; or
- 9) Additional contact with parents as needed to address student needs.

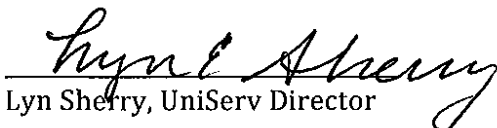
In addition:

- Evening training sessions for parents will be scheduled outside of the school day and compensated through the Activity Pay and Leadership stipends.
- Just as at any other school in the District, staff are expected to sign out on work days, including Mondays, and sign in when returned. The school/district needs to know who is in the building in the event of an emergency, and the program administrator needs to be kept apprised of staff activities for the day. This does not entail a laborious accounting of every minute of the day; however, office staff need to know where staff can be reached and the administrator needs to have a general idea of the professional activities conducted on Mondays.

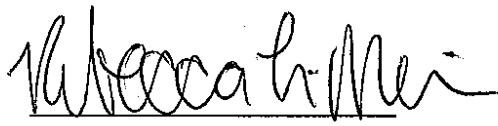
Agreed to this 6 day of November, 2015.


SHORELINE EDUCATION ASSOCIATION:


David Guthrie, SEA President


Lyn Sherry, UniServ Director

SHORELINE SCHOOL DISTRICT #412:


Rebecca Miner, Superintendent


Marla S. Miller, Deputy Superintendent