

MEMORANDUM OF UNDERSTANDING
Between
SHORELINE SCHOOL DISTRICT NO. 412
And
SHORELINE CHILDREN'S CENTER ASSOCIATION

This Memorandum of Understanding **regarding SAFE SCHOOLS TRAINING** is effective as of the latter date of the signatures, below, and is supplemental to the 2014-2018 Collective Bargaining Agreement between Shoreline Children's Center Association ("SCCA") and Shoreline School District No. 412 ("District").

WHEREAS, all District employees are required to complete annual Safe Schools training; and

WHEREAS, the daily schedule of the Shoreline Children's Center makes it difficult for SCCA members to complete the training during scheduled work hours; and

WHEREAS, SCCA and the District agree members will benefit from having options for the completion of their Safe Schools training;

NOW THEREFORE, the Parties agree to the following **regarding SAFE SCHOOLS TRAINING**:

- 1) On an annual basis, SCCA members shall be paid to complete district-mandated Safe Schools training to a maximum number of hours announced each year by the District's HR department, based on the program's estimated time to complete the training modules required for that year.
- 2) SCCA members shall complete the mandatory training prior to November 30th, or the District's announced deadline if that date changes.
- 3) The time to complete Safe Schools shall not be deducted from the Professional Development hours available to each SCCA member in Section 25 of the CBA.
- 4) SCCA members shall have two options for scheduling their completion of district-mandated Safe Schools training:
 - a) Additional paid time to complete Safe Schools training shall be offered at the Shoreline Center on one day scheduled by the SCC Director and announced to members at least 10 business days in advance. The training shall be facilitated by the SCC Director or designee, and district computers shall be available for staff to use to complete the on-line training.
 - b) SCCA members may complete Safe Schools training at home or at the SCC, on an individual schedule outside of their assigned work hours.
- 5) For the 2016-2017 school year, SCCA members shall be paid for 3 hours for Safe Schools training, in the pay cycle following completion of all modules. Training must be completed prior to the last day of the full month following the effective date of this Agreement. The optional day for training at the Shoreline Center shall be scheduled by the Director and announced to staff as noted in Paragraph 4(a) above.

SHORELINE CHILDREN'S CENTER
ASSOCIATION



For the Association

2/2/17

Date

SHORELINE SCHOOL DISTRICT # 412



For the District

2/2/2017

Date