

MEMORANDUM OF UNDERSTANDING  
between the  
Shoreline Children's Center Association and  
Shoreline School District No. 412

THIS MEMORANDUM OF UNDERSTANDING regarding the move of Shoreline Children's Center shall be effective upon signature of both parties. It replaces the MOU on the same subject signed by the Parties on June 7, 2017, and is supplemental to the 2014-2018 Contract between the Shoreline Children's Center Association (Association) and Shoreline School District (District).

WHEREAS, the Shoreline Children's Center program is being moved into a new Early Learning Center, approved with the February 14, 2017 bond to be built on the site of the Children's Center; and

WHEREAS, the Shoreline Children's Center facility was demolished in the fall of 2017 and will be rebuilt between the years 2017 and 2019; and

WHEREAS, the Shoreline Children's Center staff and students moved to North City during construction of a new Early Learning Center; and

WHEREAS, in preparation for the move to North City everything designated to be relocated was boxed up by staff and prepared to be moved from the Children's Center no later than August 24, 2017; and

WHEREAS, classrooms at North City were set up and ready for classes by September 1, 2017; and

WHEREAS, a delay in opening of the new Early Learning Center requires the Children's Center staff to box up supplies and materials to be moved from North City to the Shoreline Center during the last week of June, 2018; and

WHEREAS, classroom materials need to be prepared to be moved to the new Early Learning Center and unpacked at the new Center at dates to be determined by the District;

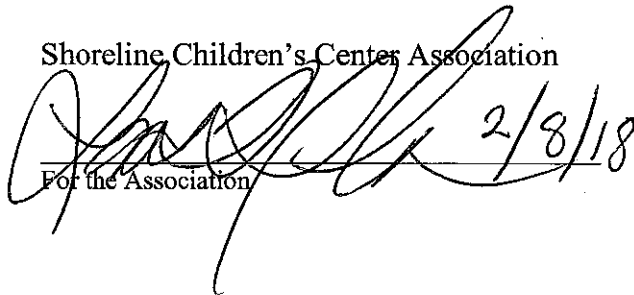
NOW THEREFORE, the undersigned parties hereby agree as follows:

1. Shoreline School District will provide boxes, tape, and other materials necessary to complete the packing and unpacking of classrooms.
2. Shoreline Children's Center staff members were eligible for up to 16 hours of additional pay solely to pack and unpack classrooms relative to the move to North City in August 2017, and will be eligible for up to an additional 16 hours solely to pack and unpack classrooms to move to the Shoreline Center, and up to an additional 16 hours solely to pack and unpack classrooms to move to the new Early Learning Center (total of 32 additional hours available for move to Shoreline Center followed by move to Early Learning Center).
  - a. Lead teachers will be responsible for the packing, unpacking, and setting up of their classrooms.
  - b. Assistants will help lead teachers or may be assigned to assist in other areas as needed.
  - c. Hours will be documented on a separate timesheet to be provided by the District.
  - d. Hours will be worked during regular business hours, or as pre-approved by a supervisor for those whose classrooms are occupied by students on Friday and must be ready for another class the following Monday morning.

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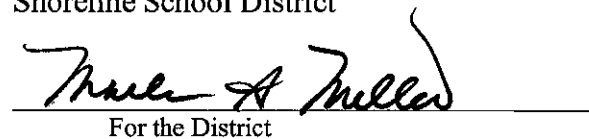
- e. Employees who are unable to complete packing or unpacking during the designated hours may request approval for additional hours from the Director.
3. The District will be responsible for moving and setting up equipment and materials at Meridian Park Elementary School in the summer of 2017 and in the summer of 2018 to house up to five temporary Children's Center classrooms. Optional additional hours may be available to staff willing and able to assist with this work.
  4. If any staff member opts not to access time outside of his/her work day, or is physically unable to pack/unpack, the District will perform these duties.
  5. There will be a pool of dollars for the moving tasks that are "unknown" at this time.
  6. For those unique classrooms that have more items to pack and unpack than most, more time than that designated above may be given. Approval needs to go through the Director.
  7. Shoreline Children's Center staff shall not be required to move materials from the Children Center site to North City, to the Shoreline Center, or to the Early Learning Center.

Shoreline Children's Center Association

  
For the Association

2/8/18

Shoreline School District

  
For the District