

MEMORANDUM OF UNDERSTANDING
between the
Shoreline Children's Center Association and
Shoreline School District No. 412

THIS MEMORANDUM OF UNDERSTANDING regarding the move of Shoreline Children's Center shall be effective 8/17/2017 and is supplemental to the 2014-2018 Contract between the Shoreline Children's Center Association (Association) and Shoreline School District (District).

WHEREAS, the Shoreline Children's Center at its current site is scheduled to be demolished and rebuilt between the years 2017 and 2019; and

WHEREAS, the Shoreline Children's Center staff and students will be moving to North City during construction of a new Early Learning Center at the current site of the Children's Center; and

WHEREAS, the building will be demolished, so everything designated to be relocated must be boxed up and prepared to be moved from the Children's Center no later than August 24, 2017; and

WHEREAS, classrooms at North City need to be set up and ready for classes by September 1, 2017; and

WHEREAS, classroom materials need to be prepared to be moved to the new Early Learning Center and unpacked at the new Center at dates to be determined by the District;

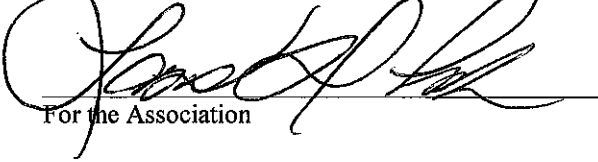
NOW THEREFORE, the undersigned parties hereby agree as follows:

1. Shoreline School District will provide boxes, tape, and other materials necessary to complete the packing and unpacking of classrooms.
2. Shoreline Children's Center staff members will be eligible for up to 16 hours of additional pay solely to pack and unpack classrooms relative to the move to North City in August 2017, and up to an additional 16 hours solely to pack and unpack classrooms to move to the new Early Learning Center.
 - a. Lead teachers will be responsible for the packing, unpacking, and setting up of their classrooms.
 - b. Assistants will help lead teachers or may be assigned to assist in other areas as needed.
 - c. Hours will be documented on a separate timesheet to be provided by the District.
 - d. Hours will be worked during regular business hours, or as pre-approved by a supervisor for those whose classrooms are occupied by students on Friday and must be ready for another class the following Monday morning.
 - e. Employees who are unable to complete packing or unpacking during the designated hours may request approval for additional hours from the Director.
3. The District will be responsible for moving and setting up equipment and materials at Meridian Park Elementary School in the summer of 2017 to house up to five temporary Children's Center classrooms for the week of August 21 through 25. Optional additional hours may be available to staff willing and able to assist with this work.

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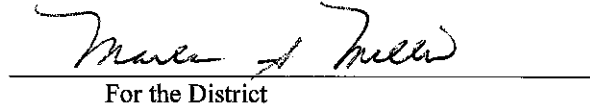
4. If any staff member opts not to access time outside of his/her work day, or is physically unable to pack/unpack, the District will perform these duties.
5. There will be a pool of dollars for the moving tasks that are "unknown" at this time.
6. For those unique classrooms that have more items to pack and unpack than most, more time than that designated above may be given. Approval needs to go through the Director.
7. Shoreline Children's Center staff shall not be required to move materials from the Children Center site to North City.

Shoreline Children's Center Association



For the Association

Shoreline School District



For the District