Community Volunteer Project Proposal

Projects Not Permissible (but not limited to):
Playground and Athletic structures & equipment
Plumbing
Lighting/Electrical/HVAC
Use of heavy equipment
Pesticide application
Interior/exterior painting

School: _____________________________ Date: ______________________

Project Representative: ________________________________

E-mail: _____________________________ Phone: _____________________

Type of Project
_____ Landscaping/grounds clean-up
_____ Picnic tables/benches
_____ Picking up trash - exterior of school
_____ Other
_____ Memorial structure/garden

Project Description:
________________________________________________________________________
________________________________________________________________________

Attach documentation such as drawings/designs, site plans, materials/supplies, photos, etc.
Estimated Cost: ____________ Schedule/Completion Date: ________________

Funding: (mark all that apply) __PTSA __District __Bldg. __ASB __Workforce __Professional __Volunteer

Signature _____________________________ Date: ______________________
Principal Approval

Signature _____________________________ Date: ______________________
Maintenance Supervisor Approval

Signature _____________________________ Date: ______________________
District Office Approval

District Office Comments:
________________________________________________________________________
________________________________________________________________________

Submit proposal to Di Mikesell at the District Office for approval. Project is not approved until proposal has been reviewed and accepted by all parties; Conditions of Approval if required will be provided to Project Representative and Site Administrator. (Revised 5/20/16)