

## APPLICATION INSTRUCTIONS

# REPORTING RUNNING START/ DUAL ENROLLMENT CREDIT

As long as you have not taken any college-level courses after graduating from high school, Running Start students and students with other dual enrollment credits should apply to the University of Washington with the freshman admission application. Running Start or other dual enrollment classes should be entered in the high school coursework section (9th – 11th Grade Coursework and/or 12th Grade Coursework, as applicable) AND the College Coursework sections of the Coalition Profile.

**NOTE:**

- **CHANGES TO YOUR SENIOR YEAR SCHEDULE** If you anticipate your senior year schedule might change or you haven't met with an adviser to make your plans, please let us know in the "additional space" section of the application.
- **TRANSCRIPTS** Transcripts are not required for admission consideration, and we ask that you do not send them unless requested. However, having an unofficial copy in hand may help you complete the application.

## STEP 1: HIGH SCHOOL COURSEWORK

Once you have completed the High School Information section of the Coalition Profile, you will be able to start entering high school coursework.

For any class you took in high school, select the generic course name that best fits your course, then enter the course name as it appears on your transcript. For Running Start or other dual credit courses, be sure to select the course "Type" as "University Program."

Generic course name [?](#)

English Language and Literature—Other

Course name on transcript (if different) (optional)

ENGL& 101

Type

University Program ▼

Create a tag under "Other course information" to indicate that this is a Running Start or dual enrollment course. To do so, start typing in the box where it says "Add a tag" and then hit return.

Other course information (optional) [?](#)

Running-Start × Add a tag

## STEP 2: COLLEGE COURSEWORK

After you have finished entering all of your high school coursework, you will also need to enter your Running Start or other dual enrollment courses in the College Coursework section of the Coalition Profile. However, before you can do that, you'll need to enter your college information. At the beginning of that section, you will be prompted to indicate the number of college credits you have taken.

Have you taken courses at a college, or dual credit courses?

Yes

No

[Clear](#)

How many college credits have you taken to date, post high school graduation? [?](#)

Please enter "0" for the number of college credits you have taken to date, "post" or after high school graduation, since you have not yet graduated from high school.

You will be asked a series of questions for each Running Start or other dual enrollment course you enter. Be sure to indicate "Dual Credit" as the course type, and choose the high school you were attending when you took the Running Start or other dual enrollment course. Enter the course details according to what appears on your transcript.

Type

Regular

Dual Credit

[Clear](#)

High School [?](#)

Roosevelt High School

[Clear](#)

Subject/Rubric/Prefix

Course Name

Course Number

Credits/hours

Grade

Other course information (optional)