

Procedures for Enrolling at Shorecrest High School

Step #1

Contact the Counseling Office (206-361-4296) to obtain enrollment forms.

Step #2

Make an appointment with the Counselor once forms and records are ready.

Step #3

Students enrolling mid-year must officially withdraw from current school.

Prior to meeting with the Counselor the following MUST be presented:

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| <ol style="list-style-type: none"> 1. A completed enrollment form 2. Immunization record (a new form must be signed even though records may come from current school). 3. Signed internet consent form 4. Verification of residency in the Shorecrest attendance area:
 <p style="margin-left: 40px;">A Utility bill or Tax Statement or an Earnest money agreement</p> <p style="text-align: center;">OR</p> <p style="margin-left: 40px;">Boundary Exemption signed by a Shoreline School District Administrator</p> <p style="margin-left: 40px;">Driver's License and Rental Agreements Not Accepted</p> 5. Transcript and/or Withdrawal grades or Report card (can be unofficial) 6. Guardianship/residency papers
 <p style="margin-left: 40px;"><i>Students living with a guardian (not a parent) in the Shorecrest attendance area must have guardianship/residency papers that have been signed in the presence of a notary. Obtain forms from the counseling secretary.</i></p> 7. Attendance Printout from Former School (*for students enrolling mid-year) 8. (Only if applicable) Current IEP and evaluations |
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Students who comply with the above requirements and have appointments with a counselor may then proceed with the registration process.

ESL students will be tested prior to proceeding with the registration process.

Special Education students will proceed with a conference with the appropriate special education personnel for the registration process.

Alternative Education - the counselor may schedule an appointment with the Alt. Ed. Department for the final registration process.

COUNSELOR _____ APPOINTMENT DATE _____ TIME _____

SHORECREST HIGH SCHOOL
Enrollment Worksheet for New Students

First contact date _____

Student's name _____ Grade. ____ Birthdate _____

Address _____ 98155

Home Phone _____ Mother Work # _____ Father Work # _____

Person with whom living _____ Relationship _____

School last attended _____

School Address _____

Have you ever been expelled or given a Long Term Suspension? YES NO

Have you been in any special classes the past year? (Circle) Honors Special Ed ESL None

_____ If Spec. Ed., attach Release of Confidential Information form

Have you ever attended a Shoreline Public School YES NO

Are you interested in a Free/Reduced Lunch Application? YES NO

Please bring to your appointment:

_____ Enrollment Form – *complete and sign*

_____ Immunization – *complete top, enter dates, and sign at bottom.*

Student cannot attend school without this completed form

_____ Proof of Residency – *utility bill (phone, light, gas), purchase agreement or bill of sale.*

_____ Withdrawal form – *from previous school (Only if enrolling mid-year).*

_____ Internet consent form

_____ Attendance - *from previous school.*

_____ Copy of Transcript – *can be unofficial* ___ Official ___ Unofficial

_____ Guardianship* forms – *required if student is living with someone other than parent.*

_____ Confirmation* of Residency Form – *required if family is living with someone else*

_____ IEP or Special Ed records - *If applicable*

*** Contact Glenna Fisk at 206-361-4296 for these additional forms**