

2021 – 2022



Student Handbook & Calendar

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We Are SC!

At Shorecrest, we **push** ourselves to grow as unique learners; we are **involved** in our *school*, we **excel** in our *classes*, and we are **committed** to our *community*.

Shorecrest strives to be a place where all students are safe to learn without threat of violence, concern for safety, use of degrading or hurtful language, or harassing behavior. We are committed to social justice, nurturing our diverse student and staff community, and working together to create a society free of discrimination, racial injustice, and intolerance



As SCOTS, We . . .

Support Each Other
 Challenge Ourselves
 are Open-Minded & Genuine
 have Tenacity
 Show Strength & Spirit

School Address

Shorecrest High School
 15343 25th Avenue Northeast
 Shoreline, Washington 98155
 206-393-4282

Alma Mater

Through the hallowed halls
 of Shorecrest
 May the echoes ever ring
 As the students raise their voices
 To their Alma Mater sing.
 Hail to thee, O mighty Shorecrest,
 Raise the gold, the green, and blue,
 Hail to thee, our Alma Mater,
 To your colors we'll be true.
 May the memories of Shorecrest
 Live forever, never die
 As our voices ring in songs of praise
 To the name of Shorecrest High.

Fight Song

Now high schoolers from sea to sea
 May sing of colors too,
 But who has better right than we
 To raise our symbols true?
 For Highlanders in battle fair
 Since fighting days of old
 Have proved that we've the right to wear
 The blue and green and gold.
 S-H-O-R-E-C-R-E-S-T

SCHOOL PHONE NUMBERS**Administration**

Principal	Lisa Gonzalez	(4282)
Assistant Principal	Becky Worrell	(4290)
Assistant Principal	Alison Shawver	(4292)
Athletic Director	Alan Bruns	(4309)
Dean of Students	Lacy Clark	(4301)

Counseling Department

AVID Counselors Grades 9, 10	Wendy Friedman	(4299)
Grades 11,12	Jenny Breed	(4318)
All Grades with Last Names A - Esc	Jill Brown	(4300)
Esk –Jeu	Kim Smith	(4307)
John – Mel & MLL	Sara McManus	(4283)
Me – Schm	Jenny Breed	(4318)
Scho – Z	Wendy Friedman	(4299)

Student Services

Activities/ASB	Johanna Phillips Andy Denney	(4302) (4291)
Attendance	Stephanie Mondragon Flores	(4294)
College & Career Guidance	Suzanne Monson	(6231)
Community Service	Suzanne Monson	(6231)
Counseling	Jocelyn Hudson	(4296)
Drug/Alcohol Specialist	Coquille Johnson	(4313)
Family Advocate	Erin Maurer	(6161)
Nurse	Carlene Urrutia	(4308)
Office Manager	Marlys Pickrell	(4282)
Online Credit	Cathy Auriemma	(6206)
Office Support	Jennifer Planeta	(6235)
Psychologist	Steve Hirsch	(4298)
Registration	Tina Marier	(4293)

SCHOOL CALENDAR

Shoreline Public Schools

INITIAL 2021-2022 SCHOOL CALENDAR
Board approved 6/29/2020

2021					2022					Designated Dates
MON	TUE	WED	THUR	FRI	MON	TUE	WED	THUR	FRI	
JULY					JANUARY					Jul 2
					3	4	5	6	7	Jul 5
5	6	7	8	9	10	11	12	13	14	Aug 16
12	13	14	15	16	17	18	19	20	21	Aug 24
19	20	21	22	23	24	25	26	27*	28*	Aug 25
26	27	28	29	30	31					Aug 26
AUGUST					FEBRUARY					Aug 27
2	3	4	5	6	1	2	3	4		Aug 30
9	10	11	12	13	7	8	9	10	11	Aug 31
16*	17	18	19	20	14	15	16	17	18	Sep 1
23	24*	25*	26*	27*	21	22	23	24	25	Sep 1 - 3
30*	31*				28					Sep 6
SEPTEMBER					MARCH					Sep 7
	1*	2	3		1	2	3	4		Sep 15
6	7*	8	9	10	7*	8*	9*	10*	11*	Nov 1 - 2, 4 - 5
13	14	15	16	17	14	15	16	17	18	Nov 3
20	21	22	23	24	21	22	23	24	25	Nov 5
27	28	29	30		28	29	30	31		Nov 11
OCTOBER					APRIL					Nov 24
				1					1	Nov 25 - 26
4	5	6	7	8	4	5	6	7	8*	Dec 20 - Dec 31
11	12	13	14	15	11	12	13	14	15	Jan 17
18	19	20	21	22	18	19	20	21	22	Jan 27
25	26	27	28	29	25	26	27	28	29	Jan 28
NOVEMBER					MAY					I/I
1*	2*	3*	4*	5*	2	3	4	5	6	Feb 21
8	9	10	11	12	9	10	11	12	13	Feb 22 - 25
15	16	17	18	19	16	17	18	19	20	Mar 7 - 10
22	23	24*	25	26	23	24	25	26	27	Mar 9
29	30				30	31				Mar 11
DECEMBER					JUNE					Apr 8
										Apr 25 - 29
6	7	8	9	10	6*	7	8	9	10	May 30
13	14	15	16	17	13	14	15	16	17*	Jun 6
20	21	22	23	24	20*	21	22	23	24	Jun 17
27	28	29	30	31	27	28	29	30		Jun 20

Total Student Days 180
 Please note:
 1) School make
 2) There are 2
 3) Designated I
 C
 P
 D
 A
 I

* see note on right
 schools closed
 non-student workday

Reviewed in SEA LMC 6/23/20

First Day of School is Sept. 2
 Last Day is June 18, if no makeup days are necessary

BELL SCHEDULES

Standard Schedule

(Exceptions do occur; please check Daily Bulletin on SC website)

	A (All) Schedule Periods 1, 2, 3, 4, 5, 6 Early Release Wednesdays	E (Even Days) Schedule Periods 2, 4, 6 Tuesday & Friday	O (Odd Day) Schedule Periods 1, 3, 5 Monday & Thursday
Period 0	7:00 – 7:45	7:00 – 7:45	7:00 – 7:45
First Bell	7:45	7:45	7:45
Period 1	7:50 – 8:25		7:50 – 9:30
Period 2	8:30 – 9:05	7:50 – 9:30	
Highlander Home		9:40 – 10:15	9:40 – 10:15
Extended Passing	9:05 – 9:25	10:15 – 10:30	10:15 – 10:30
Period 3	9:25 – 10:10*		10:30 – 12:10
Period 4	10:20 – 10:55	10:30 – 12:10	
Lunch	11:05 – 11:30	12:10 – 12:45	12:10 – 12:45
Period 5	11:40 – 12:15		12:55 – 2:35
Period 6	12:20 – 12:55	12:55 – 2:35	
Period 7	<i>Ask teacher</i>	<i>Ask teacher</i>	<i>Ask teacher</i>

* At 10:00 a unique bell will ring to end class and signal the beginning of announcements. Students traveling to Shorewood will leave at 10:00. All other students will remain in Period 3 for announcements.

Early Release A (All) Schedule

(November 21 and June 14)

Period 0	7:00 – 7:45
First Bell	7:45
Period 1	7:50 – 8:15
Period 2	8:20 – 8:44
Period 3	8:49 – 9:13
Period 4	9:18 – 9:42
Period 5	9:47 – 10:11
Period 6	10:16 – 10:40
Period 7	<i>Cancelled</i>

Highlander Home

Highlander Home is a 35-minute homeroom that meets four days per week on E and O days. HH is used as an instructional resource period during which students can engage in school-wide instructional initiatives, catch up on and get help on homework, review Canvas, make up tests and finish projects, work on group projects, and spend time together building a strong school community. **Highlander Home is part of the instructional day, and attendance is required.**

Regular attendance and punctuality are crucial to your success in high school; they are the most important factors in student achievement. Missing class cannot only cause you to fall behind, but may also affect your grades or keep you from receiving credit in a class.

Philosophy

Students and their parents have the responsibility for maintaining prompt and regular attendance as prescribed in the Compulsory Attendance Law RCW 28A.225.

Procedure

Students are expected to attend all classes on time. It is the student's responsibility to document each absence by submitting a written note (signed by parent/guardian) to the attendance office or by having the legal guardian call (206) 393-4294 or email sc.attendance@shorelineschools.org within 48 hours of the absence. *Accurate information is a critical part of this process.*

Documentation must include:

1. Student name
2. Exact date and periods absent
3. Reason for absence
4. Parent/guardian signature

State Truancy Legislations

According to Washington State truancy laws (RCW 28A.225) after seven (7) unexcused absences in one month, or ten (10) in one year, school districts must file a "truancy petition" alleging a violation of the law by the student, by the parent, or by both. According to the State of Washington, an unexcused absence is student nonattendance for more than 50% of the student's school day. This nonattendance has not been approved by a parent/guardian through the attendance office within 48 hours.

We strongly encourage the parent/guardian to contact the attendance office to schedule a conference with an administrator to develop strategies to eliminate student absences when a student has reached two (2) unexcused absences in a one-month period.

Absence

According to district policy #3122 the following are valid excuses for absences:

1. Participation in a district or school approved activity or instructional program;
2. Illness, health condition, medical appointment;
3. Family emergency, including, but not limited to, a death or illness in the family;
4. Religious or cultural purpose, including observance of a religious or cultural holiday or participation in religious or cultural instruction;
5. Court, judicial proceeding or serving on a jury;
6. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
7. State-recognized search and rescue activities consistent with RCW 28A.225.055;

8. Absence directly related to the student's homeless status;
9. Absence resulting from disciplinary/corrective action (e.g., short-term or long-term suspension, emergency expulsion); and
10. Principal and parent, guardian, or emancipated youth mutually agreed upon activity.

The school principal (or designee) has the authority to determine if an absence meets the above criteria for an excused absence. A parent/guardian not satisfied with the principal determination may appeal to the superintendent/designee for further consideration.

School related activities which require a student to miss class time will not be counted as part of the absence total for the quarter/semester. The student shall be permitted to make up missed assignments under reasonable conditions and timelines set forth by the teacher in the course expectations. A student's grade may be affected because of the student's inability to make up the specific activities conducted during a class period (see individual course expectations). District policy 3122 allows a student a minimum of one make-up day for each day of absence.

Consequences of Absence

When a student is marked absent from any class an automated phone call and/or email will be made to the student's home. **Parents are expected to contact the Attendance Office with any questions, concerns, or excuses within 48 hours.**

1. Any absence from school for the majority of hours or periods in an average school day is unexcused unless it meets one of the criteria above for an excused absence.
2. Learning happens everyday in our classrooms. When students are absent, they miss so much! A student's grade may be affected if a graded activity or assignment occurs during that period of time.

(CONTINUED)

Dances/Activities

All school rules apply, including district policies with respect to alcohol, drug and tobacco use, etc., at all school activities. These rules apply whether the event is HOME or AWAY. Dance admittance requires Shorecrest photo ID; you may not re-enter a dance after leaving. Any discipline that may be necessary because of actions at a dance or extra-curricular activity will be handled as a school discipline code offense. Contact the Activities Coordinator for specific guidelines surrounding dance admittance.

Dance Guest Pass Policy

To ensure safe, enjoyable dances for all, the following guidelines are used at our dances:

- A. Guests are allowed only at the following dances: Homecoming, Winter Formal, and Prom.
- B. Guest passes for these dances must be obtained from the Activities Coordinator at least 8 school days prior to the dance.
- C. A SC student can bring only one guest to our selected school dances.

Campus “No Guest” Policy

To ensure campus safety and reduce disruptions of the instructional process, *Shorecrest does not allow guests of students on campus at any time, including before and after school.*

Any guest coming to campus to visit a teacher needs to have a prior arrangement with that staff member and needs to make an appointment.

Visitors are welcome to attend school events open to the public.

All visitors to Shorecrest must check in at the main office and receive a visitor badge.

Lost and Found

All lost and found items are stored in the security office.

Late Arrivals/Early Dismissals

Students who choose late arrival or early dismissal are to remain *off campus* during those class periods. If those periods fall in the middle of the day, you should go to the library and sign in. During school hours students should be either in class or signed in with the library. All other parts of the school and grounds are closed during class time.

Academic Plans

At the beginning of each semester, teachers will distribute to their classes a copy of the Academic Plan for that course. You and your parents or guardians are both required to read and sign a plan for each of your classes. Knowing the contents of your classes' Academic Plans can help you succeed academically.

Tardy Policy

Being one time to class is helpful in being prepared to start your learning. Many teachers start class with a required activity, so do all you can to be on time.

- For every five tardies accumulated across all classes, students are assigned to tardy make-up/study hall, during Saturday Breakfast Club which happens once a month.
- Each accumulation of five tardies will require one session of Saturday Breakfast Club: five tardies equals 1 hour of time to be made up.
- SC staff will monitor Saturday Breakfast Club, and will document that these tardies have been made up through attendance.
 - In order to attend an SC dance, participate in athletics and activities, students cannot have 10 or more tardies. This includes senior prom.
- At any time throughout the semester students can attend the assigned tardy make-up/study hall in order to restore their records.

Class Status

Your class status will be determined by the number of years in high school:

- Senior status — 4th year+ students
- Junior status — 3rd year students
- Sophomore status — 2nd year students
- Freshman status — 1st year students

Grading Scale and GPA

There are eleven standard letter grades that you can receive at Shorecrest. Each grade is assigned a grade point value which is used to determine your grade point average (GPA). These grades and their values are:

A (4.0)	A- (3.7)	
B+ (3.3)	B (3.0)	B- (2.7)
C+ (2.3)	C (2.0)	C- (1.7)
D+ (1.3)	D (1.0)	F (0.0)

In addition P, S, U grades may also be given, subject to specific guidelines. Note that there is no **A+** or **D-** grade.

NC means “No Credit”: you did not receive credit for the course because

1. it was a non-credit course, or
2. you entered class after the first 3 weeks.
3. You accumulated more than nine absences and were denied credit through the credit review process.

To determine your GPA, add up the values of your semester grades and divide that total by the number of courses you have taken. An F grade results in 0 grade points, but is still included in the GPA. Pass grades, NC grades, and Withdrawal grades do not affect GPA. Report cards are issued four times each year, at the end of each quarter, but your official accumulative GPA includes only semester grades, not quarter grades. Honors or Advanced classes are not weighted; they count the same as a regular class toward your GPA.

Accessing Online Grades

Grades can be viewed using our on-line access system. At Shorecrest, staff update their online grades every two weeks through Canvas.

Class Withdrawals

You *can* withdraw from a class within the first three weeks in the semester and the class will not show on your transcript. If you withdraw anytime during the 4th, 5th, or 6th weeks of a class, and you are passing, the class will not show on your transcript; if you withdraw anytime during the 4th, 5th, or 6th weeks of a class, and you are failing, an “F” will show on your transcript. If you withdraw after the 6th week of class, an “F” will show on your transcript.

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Community Service

All Shoreline high school students are required to complete and record **40 hours of community service by the end of their high school career**. Students are strongly encouraged to complete 10 hours per year. This leaves time for the Senior Culminating Project during their senior year. For complete information, see Community Service, under the Resources section of our website, or visit the College and Career Center on our campus.

Senior Culminating Project

The Senior Culminating Project pulls together work that our students have already been doing in college and career readiness activities throughout their years at SC. In their senior year this includes creating a completed college, technology or trade school, internship, missionary, military, or employment application. Evidence is housed in Naviance and individual student portfolios.

Running Start

Juniors and seniors may earn high school and community college credit without charge for tuition through the Running Start program. You must provide your own transportation and purchase your own books. *Shoreline School District graduation requirements are not waived for Running Start students. Exceptions may be made for PE courses through the PE waiver process.* Running Start courses may, however, satisfy particular graduation requirements (e.g., vocational credit, fine arts credit, etc.). Students completing graduation requirements through Running Start must complete the requirement *no later than* winter quarter of senior year unless approved by a counselor.

The goal of discipline is twofold: to provide a safe and healthy atmosphere for students and staff, and to develop student growth in a positive direction. We have therefore developed a code that is progressive in nature, follows legal due process, and allows for student growth in making appropriate behavior choices. These guidelines apply on all school district property and at all school events. Students must comply with all district policies and procedures in terms of their conduct. All policies and procedures may be accessed in their entirety in the libraries of all school buildings and on the district's webpage at www.shorelineschools.org (Click on School Board and then Policy Manual.) Included here are brief excerpts and summaries.

An explanation of students' rights and responsibilities is mailed to every Shorecrest family in the fall.

Alcohol/Chemical Substances

Possession, use, distribution, showing evidence of having consumed, selling, soliciting or facilitating the sale of alcohol or illegal drugs is prohibited. Possession of drug paraphernalia or any item purported to be such is also prohibited. While in attendance at school or school-sponsored events, students must remove themselves immediately from any situation where such activities are occurring. Students understand that the community *encourages* them to report any situation which poses a danger to the health or safety of themselves and fellow students or which represents a violation of state laws, district policy, and the code to which school leaders are committed.

Fighting

The act of quarrelling involving physical and/or verbal actions that may lead to violence, bodily contact, in or around school property, are subject to disciplinary action.

Adult facilitated mediation is available to help resolve problems between students.

Smoking/Chewing Tobacco/Vaping

Tobacco possession, selling, or use by students is not permitted on or near school property. Near school property is defined as being within the line of sight from the school.

Weapons and Other Dangerous Devices

Students shall not possess, display, handle, or transmit weapons, other dangerous devices or any item which reasonably appears to be such, including but not limited to guns, knives, clubs, metal knuckles, daggers, chemical

inhalants, or any other potentially dangerous implement on school property or at school-sponsored events. Any exception to the above will require explicit permission.

Permission may be granted for the purposes of dramatic productions and exhibitions. Permission will be determined on a case-by-case basis through approval of the District Instructional Materials Committee (see Policy #2311, Selection and Adoption of Instructional Materials).

Persons over 18 years of age and persons between 14-18 years of age with written parental or guardian permission may possess personal protection spray devices on school property. No one may deliver a spray device to anyone under 14 or to anyone between 14-18 years of age who does not have parental permission. Spray devices may not be used other than in self-defense as defined by state law.

Student Dress Policy

Shoreline School District Policy #3224 states that student dress and appearance must not present health or safety problems or disrupt the school environment. In addition, in our high schools we encourage our students to practice dressing appropriately for professional environments.

The following guidelines apply: Students' appearance shall not advertise or display any product or service not permitted to minors by law. Such dress shall not be racist, sexist, imply gang affiliation, or have underwear/undergarment showing. Adequate coverage of the body is expected; for example, bare midriffs or exposed torsos are not appropriate in the educational or professional setting.

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Respect Among Staff and Students

Mutual respect among students, staff, and community is a hallmark of Shorecrest High School. Shorecrest staff, students and community members work hard to support others both in and out of the classroom. By maintaining an open mind and engaging in genuine and appropriate conversations, the Shorecrest community remains a positive environment where all stakeholders work together to support learning.

Shorecrest High School is a Bully-Free Zone**Shorecrest believes in a safe and supportive learning environment**

Shorecrest High School is a place where all students are safe to learn without threat of violence or concern for safety. Students shall not participate in, conspire to participate in, or conspire for others to engage in harassing acts that injure, degrade or disgrace, or tend to injure, degrade or disgrace other individuals. To promote a school free of harassing behavior, Shorecrest is committed to educating students and staff in the ways we can work together to create a society free of discrimination.

Harassment, Intimidation, and Bullying

“Harassment, intimidation, or bullying” means any intentional written message or image, including those that are electronically transmitted, a verbal, or physical act including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental, physical or sensory disability), or

other distinguishing characteristics. (District Policy #3308)

Sexual Harassment

is unwelcome sexual comments or attention.

Negative, disrespectful, and harassing behavior could come in the form of:

- **Physical**
blocking the path, cornering, pushing, etc
- **Visual**
drawings, notes, pictures, e-mail, gestures, etc.
- **Property Damage**
graffiti, hiding/stealing belongings, etc.
- **Verbal**
name-calling, rumors, teasing, threats, etc.

Bullying

“Bullying” including cyberbullying is generally systematic or repeated acts of harassment used to threaten, intimidate, or abuse another person or group. Protected classes include race, color, national origin, sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability, and use of the trained dog guide or service animal by a person with a disability. Bullying is intimidation of others through physical harm or damaging the student’s property.

How to Report: Please see your counselor or the Dean of Students. (See District Policy #3308, Prohibition of Harassment, Intimidation, and Bullying/Cyberbullying)

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Canine Searches

As allowed or limited by law, trained dogs may be used to detect drugs or other contraband on students, in their belongings, or on or in District property, including lockers.

Ethics and Honesty

Any student who violates the Ethics and Honesty Policy (see page 15) will be subject to disciplinary action.

Student Drivers/Parking

Students are expected to drive on school property in a safe, non-disruptive manner and to display a Shorecrest Parking Permit on any car you park in designated student parking lots. You are restricted from parking in faculty lots, fire zones, bus loading zones, and emergency access areas.

1st Offense: Fine

2nd Offense: Increased Fine

3rd Offense: Car will be towed at your expense

Open/Closed Campus

Students should come to school ready to learn and be in classrooms as scheduled. During school hours, students should be either in class, or signed-in at the library.

Campus is closed during all instructional periods, including Highlander Home, though students have choices regarding the use of the daily lunch period, when campus is open. Additionally, there should be no use of vending machines during class time.

Bicycles, Food, Drink

A. Skateboards, scooters, and bicycles are not to be ridden on campus.

B. Food and drink in classrooms is not allowed. Food is allowed only on the 1st floor. Drinks must have a lid.

Guard your valuables - keep them in your possession and visible at all times, or leave them at home.

Cell Phones and Electronic Devices

It is the strong recommendation of Shorecrest High School that students and parents carefully weigh the choice of whether or not to bring personal cell phones, music players, cameras, and other electronic devices to school. They can be disruptive to the learning environment, often create discipline problems, and are all too frequently damaged, lost, or stolen.

If students do bring cell phones and/or other electronic devices to school, they are subject to the following policy guidelines.

Use of Electronic Devices at School

Cell phones and other electronic devices must be turned off (silent) and kept out of sight during class time, **unless otherwise directed by individual teachers in their classrooms.**

Parents needing to contact their students should call the main office (206) 393-4286.

Cell phones, cameras, or other devices should not be used to photograph or film others without their consent.

Care for Electronic Devices

1. Students who bring cell phones or other electronic devices to school are solely responsible for the safety and security of those devices.

2. The school accepts no responsibility for cell phones or other electronic devices that are lost, damaged, or stolen at school or while traveling to and from school.

Process for violation of policy

Students who violate the rules for the use of electronic devices, set forth above, will face corrective action as described below:

- First violation -- warning, teacher confiscates device for the class period and may contact home.
- Second violation – device is confiscated and kept until the end of the day. Parent/guardian is contacted.
- Third violation – device is confiscated and must be picked up by a parent/guardian. Further discipline may apply.

School discipline may vary from school service to suspension, depending on individual circumstance.

Detention

Lunch Detention: Students may be assigned lunch detention(s) for infractions against school rules and policies.

Wednesday Detention: Students may be assigned to a Wednesday detention that runs from 1:05 - 2:30 PM on early release Wednesdays. Wednesday detention(s) may be assigned for infractions against school rules and policies.

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Student Leadership Code

In order to hold a student leadership position at Shorecrest, you are required to sign the ASB Student Leadership Code of Conduct. Violations of this code of conduct may lead to forfeiture of the leadership position in accordance with District administrative procedures.

Conduct of Student Athletes & Activities Members

A student participating in any activity sponsored by ASB funds is expected to

1. purchase an ASB card and
2. uphold an exemplary standard of student conduct.

Student athletes and student leaders at Shorecrest should consider themselves role models at all times during the sports or activity season. This expectation extends to ASB leaders, Cheerleaders, Highland Dancers, Flag Team Members, music group members, and to any other groups receiving ASB funds. In addition to complying with federal, state, and local laws, school and district rules of conduct, and team/activity rules, student athletes/leaders must also comply with the following: while in attendance at school or at school sponsored events, you are to remove yourself immediately from any situation where illegal activities are occurring, or where other persons are engaging in conduct which violates school or district rules.

Fan Conduct

Activities which are disrespectful to opposing players, coaches, or fans will not be tolerated. Face paint must be limited to Shorecrest logos or year of graduation. Appropriate school attire is expected at all athletic events. This may include any school-issued garments (athletic jerseys, pants, sweatshirts, hats), but they must remain in their original form and may not be cut up or amended. All spectators must remain in the stands during athletic events.

Honesty

Honesty is...

- doing your own work.
- crediting others' words, pictures, facts, *and ideas*.
- keeping your eyes on your own paper.
- helping or teaching others, not allowing the copying of your work.
- using all written and electronic sources with integrity.

Shorecrest and the Shoreline School District have established a clear philosophical foundation for the expectation of integrity and authenticity for all student work. Shorecrest's Guiding Mission states:

- We each assume personal responsibility for achieving our educational and professional goals.
- High standards and expectations are set for all students, with provisions for their individual learning styles.
- A climate of trust and respect is essential for an effective learning environment.

The District's Mission includes engaging "all students in learning the academic and vocational skills needed to achieve their individual potential. We will do this in a manner that promotes responsibility to themselves and to others."

Integrity, authenticity, responsibility, and trust are the backbone of the Ethics & Honesty Policy.

In addition to the philosophical underpinnings of the Ethics & Honesty Policy there is a practical consideration: teachers need to know exactly what students' own work is in order to assess students' proficiencies.

Simply stated, *we expect students to represent their own work (and to allow other students to represent their own work) honestly and accurately at all times.*

NOTE: In assigning group work, the teacher holds responsibility for identifying individual and group accountability with regards to the Ethics & Honesty Policy.

Dishonesty

Academic dishonesty includes, but is not limited to, the following types of misconduct:

Plagiarism:

1. using writings, passages, ideas of others and passing them off as your own, (including, but not limited to, faxing, duplicating, file sharing, or transmittal using any technology);
2. using an outside source (any work, published or unpublished, by a person other than you) without proper acknowledgement; or
3. submitting or using falsified data or records.

Cheating:

1. acting dishonestly and practicing fraud (deliberate deception in order to secure unfair or unlawful gain);
2. misrepresenting someone's work as your own;
3. assisting or allowing someone to copy or use your work and represent it as their own;
4. "wandering eyes" (allowing your eyes to stray to another person's work on quizzes or tests);
5. using unauthorized material including textbooks, notes, calculators, or computer programs during an examination or other assignment;
6. sharing test questions and/or answers with students in your class or in another class (this includes essays and any completed work);
7. receiving test questions and/or answers from a student in your class or another class (including essays and any completed work).

Forgery/Stealing:

1. using unauthorized access to an exam or answers to an exam;
2. using an alternate, stand-in, or proxy during an examination;
3. altering computer and/or gradebook records or forgery of signatures for the purpose of academic advantage; or
4. sabotaging or destroying the work of others.
5. forgery of signatures on attendance records, grade records, or any other school paperwork.

(CONTINUED)

Violations of the Honesty/Ethics Policy:

Students who commit a violation of policy 3302, Ethics and Honesty, will be subject to: (1) corrective action and punishment under Policy 3300 (“Student Conduct Expectations and Reasonable Sanctions”), Policy 3310 (“Discipline and Corrective Action for Students Misconduct”), and accompanying procedures; and (2) negative assessment by the teacher of the student’s effort and performance on the assignment. The consequences assigned in a particular case may vary, depending on the severity of the offense and the student’s previous record, and may include discipline or short-term suspension. Any student who cheats will receive progressive discipline appropriate for the student’s age and behavior.

1st Offense:

The student’s parent/guardian will be notified by the classroom teacher and the student will be referred to an administrator. The student will receive a score of zero on the assignment, activity or test.

2nd Offense:

This may be the same or a different class from the first offense. The student’s parent/guardian will be notified by the classroom teacher and the student will be referred to an administrator. The Student is short term suspended from the class, not to exceed ten (10) school days. Administrators shall use the established suspension process with the due process notification. The student will receive a score of zero on the assignment, activity or test.

3rd Offense:

This may be the same class or a different class, in the same school year or a different school year, from prior offenses. The student’s parent/guardian will be notified by the classroom teacher and the student will be referred to an administrator. Student is short-term suspended from all classes, not to exceed ten (10) school days. Parents shall be contacted and due process rights shall be given. The student will receive a score of zero on the assignment, activity or test.

Per Shoreline School District Policy and Procedures
#3302/3302P

If you are interested in turning out for a sport, you must:

1. be passing all of your classes and be enrolled in a minimum of four classes.
2. purchase an ASB membership.
3. pay a \$100 participation fee for each sport. (Please see your counselor for questions about fee assistance.)
4. sign the Athletic Participation Permission form, which includes the Student Athletic Contract Agreement and Health Insurance Accident Plan Coverage.
5. complete the Athletics Eligibility Packet (includes the District student athletic contract and academic eligibility guidelines, emergency information card, concussion information sheet, and a physical examination form). The physical must have been done within the year prior to high school participation; the examination information must be updated every two years thereafter in order to be valid.

Athletic forms - NEW for 2020-2021: Shoreline School District has moved to an online platform to submit all forms, so we'll no longer collect athletic packets. The link for the Final Forms website:
<https://shoreline-wa.finalforms.com/>.

For directions and parent intro, check the SC website:
<https://www.shorelineschools.org/domain/692>.

The Health Office webpage also has permission forms for medications (SC Website/Resources/Health Office) under documents.

6. agree to follow team rules, including attending the required number of practices before the season starts.

Financial assistance is available to help with athletic fees. Please talk to your counselor for fee assistance information.

Athletic Season Format (updated 8/19)

Season 1 –

Football (start date 2/17)	Fr, JV, V
Cross Country (coed)	JV, V
Girls Volleyball	Fr, JV, V
Girls Soccer	JV, V
Girls Swim/Dive	JV, V
Boys Tennis	JV, V

Season 2 -

Boys Basketball	Fr, JV, V
Boys Swim/Dive	JV, V
Wrestling	JV, V
Girls Basketball	Fr, JV, V
Gymnastics	JV, V

Season 3 -

Boys Baseball	JV, V
Boys Golf	JV, V
Boys Soccer	JV, V
Girls Golf	JV, V
Girls Softball	JV, V
Girl Tennis	JV, V
Track (coed)	JV, V

Fr = Freshman team
 JV = Junior Varsity team
 V = Varsity team

***Paperwork due 2 weeks before the 1st practice.**

At Shorecrest there are over 60 clubs, ranging from performing groups to social and educational clubs. For a complete list of activities, clubs and organizations, go to the SC website, under Activities select ASB, and on the upper left side of the page click Clubs and Student Groups, http://learn.shorelineschools.org/shorecrest/sasb/index.php#activities_clubs_organizations

If you would like to start a new club, please contact the Activity Coordinator, Johanna Phillips, at (206) 393-4302 or johanna.phillips@shorelineschools.org for the guidelines.

ASB Activities

Ambassadors	Kathy Elwell
Annual	Craig van den Bosch
APICC (Asian Pacific Islander)	Crystal Fresco
Art Club	Laura King
ASB Government	Johanna Phillips
AVID Club	Jenny Breed
Badminton Club	Cami Pratt
Baking Club	Brynne Saskor
Bible Study	Brent Busby
Black Student Union	S. Tellefson/W. Lewis
Book Club	Kim Olsen
Bowling Club	TBA
Broadway/Hamilton Club	Ian Powell
Ceramics Club	Craig van den Bosch
Chansons	Leann Rozema
Cheerleaders	Marissa Bower
Chess Club	Steve Hirsch
Contortion Club	Elizabeth Hinson
Culinary Arts Club	Tammi Johnston
Debate Club	Steve Hirsch
DECA	TBA
DIY Club	Sharon Moser
Drama	Andy Kidd
Environmental Club	Stacia Tellefson
Feminism Club	Lacy Clark
Flags	Linda Cobb
French Club	Liz Storck
Gamers Playing Retro Games	Danny Chavez
Gay/Straight Alliance	Marcy Caruso
Girls Who Code	Eric Allen
Highland Dancers	Kathy Elwell
Highlander Piper	Craig van den Bosch
Hiking Club	Jessica Raman
Hip Hop Dance Team	Rex Kinney
History Club	Stephen Growdon
Improv Club	David Svrcek
Interact	Siri Hulbert
Key Club	Josh Whitling
Lacrosse Club	Kathy Elwell
Latino Club	G.Martinez/D. Chavez

Link Crew	TBA
Marching/Pep Band	Vince Caruso
Math Team	Gabe Martinez
Mental Health Club	Ian Powell
Model United Nations	Joe Peterson
Muslin Student Assn	Brady Grieve
National Honor Society	Siri Hulbert
Natural Helpers	L. Clark/M. Caruso
PALS	Brent Busby
Philosophy Club	Erin Colbert
Pipers	Kevin Auld
Psychology Club	Linda Cobb
Race & Equity Club	A.Arnold/C.Fresco
Science Club	Brady Grieve
SCNN	Trent Mitchell
Shorecrest Classical Liberals	Rhys Walters
Sign Language Club	Rhys Walters
Site Council	Lisa Gonzalez
Spanish Club	Siri Hulbert
Table Top Dungeon	Steve Hirsch
Tattoo	Kelli Marshall
Team Fearless	Kathy Elwell
The Club	Kelli Marshall
TSA (Tech/Robotics)	K. Potter/E. Slack
VR (Virtual Reality Club)	Craig van den Bosch
Water Polo Club	Mira Ho
Youth Court	Bo Jordan

Support Groups at Shorecrest!

Criteria to form a support group at Shorecrest:

- expressed need by students and/or concerned staff
- minimal time away from instruction
- staff member to serve as coordinator/liaison/advisor
- supported by counseling department
- alignment with district strategic plan and School Board policy
- alignment with Shorecrest guiding principles

Needs expressed by students which are prohibited by state law and/or school board language may meet conditionally according to equal access provision.

At Shorecrest, we have developed groups based on need for support on issues related to: race, ethnicity, gender, gender identity/expression, drug/alcohol, emotion management, grief/loss, nutrition, school success, and smoking cessation.

TEEN RESOURCES

Alcohol & Other Drug Resources

Alcohol/Drug 24 Hour Help Line:	206-722-3700
	1-800-562-1240
Teen Line, evenings:	206-722-4222
Alcoholics Anonymous	425-454-9192
Alateen/AI-Anon	206-625-0000
Center for Human Services	206-362-7282
Lakeside Milam	425-670-3664
Ryther Child Center	206-525-5050
Swedish Medical Center, Ballard	206-781-6048

Counseling and Support

Crisis Line (24 Hour)	206-461-3222
	1-866-4CRISIS (1-866-427-4747) www.crisisline.org
Community Information Line	206-461-3200
(6 PM to 10 PM)	Teen Link — Teen Crisis Line 206-461-4922
	1-866-833-6465 1-866-TEENLINK
Center for Human Services	206-362-7282
Center/Mental Health North	Community Psychiatric 206-461-4544
Pioneer Health Services	206-527-1405
Support Group (C.H.S.)	Inside-Out, Gay and Lesbian 206-362-7282

Divorce Concerns or Family Issues

Divorce Lifeline	206-694-5700
Family Reconciliation Services	1-800-562-5624
	or call any of the counseling and support resources

Eating Disorders

Prevention Program	Eating Disorders Awareness & 1-800-931-2237
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Health

North Public Health Center Teen Clinic	206-296-4990
Northshore Teen Clinic	206-296-9814
Planned Parenthood, Seattle	206-632-2498
Planned Parenthood, Kenmore	425-482-1122
Planned Parenthood, Lynnwood	425-775-3496
45th Street Clinic	206-633-3350
Public Health Dental Clinic	206-205-8580

Rape/Sexual Assault

Harborview Sexual Assault Center	206-521-1800
King County Sexual Assault Resource Center (24 hour Crisis Line)	1-888-998-6423
Children's Response Center	425-688-5762
Emergency Contraception Hotline	1-888-688-2528

Suicide Prevention

	Call 911 if urgent
Crisis Line (24 hour)	206-461-3222
	1-866-4CRISIS (1-866-427-4747)
	or call any of the counseling and support resources

Violence: Dating/Domestic/Gang/Guns

To report incident in progress	911
Domestic Abuse Women's Network	425-656-7867
Women & Children	New Beginnings for Battered 206-522-9472
Unit for protection orders	King County Victim Assistance 206-296-9435
Shoreline Police	Gang Activity Information, 206-546-6730
Anonymous Reporting	Gun, Violence Hotline 206-546-7861

Youth Shelter

Cocoon House (Everett)	425-259-6042
Teen Hope (Shoreline)	206-546-1010