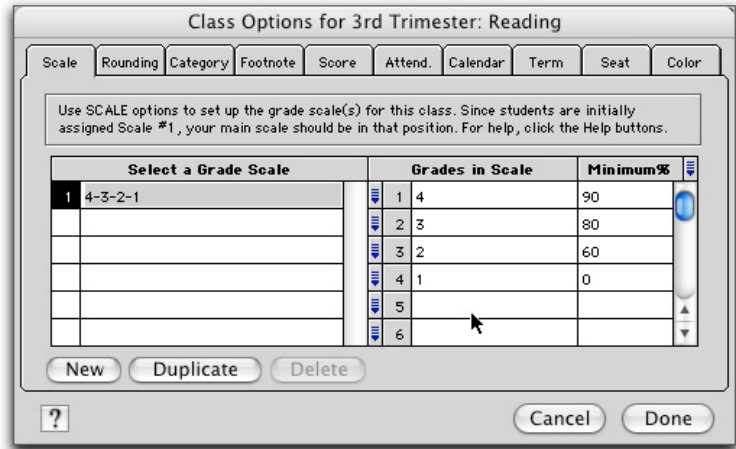


Setting Up Shoreline Grading Scale in EGP

1. Under Edit > Class Options click on the Scale tab. Create a new grading scale and call it whatever makes sense to you. In the right column add the grades and the corresponding minimum percentage. Finally, delete the other grading scales, so that yours is at the top.



2. Now when you enter a percentage grade, it will automatically convert it to a 4-3-2-1 grade.

	3	4	5	6	7	8	9	10	1
Test									
Comprehension 6/17/2005									
Guided Reading		4							
Strategies 6/14/2005			4						
Quiz				4					
Strategies 6/15/2005					4				
Test									
Strategies 6/17/2005						100			
Test 2									
Strategies 9/21/2005									
ADD ASSIGNMENT +									

3. Finally, go in and change the scale for all your classes or go to Tool > Copy > Class Options and copy the grade scales to your other classes.

