

**Memorandum of Understanding**  
Between the Shoreline School District and the  
Shoreline Children’s Center Association

October 2008

The parties mutually agree that the safety of employees is an important issue. The parties agree to clarify the working conditions of our before and after school program employees.

1. Employees will not normally be required to set the alarm for the school building.
2. Employees will not normally be required to secure the gate at the building site.
3. Building custodians will be able to be contacted by radios from 6:00 a.m. to the start of school and from 4:00 p.m. – 6:45 p.m. in the evenings whenever they are on site and the day care buildings are operating. All building sites will have a means for communicating with the custodian, e.g. radio during these times.

Employees are encouraged to bring any additional safety concerns to the District’s attention through the labor management process or by bringing the concerns to the program supervisor pursuant to Article 14 of the collective bargaining agreement.

**For the District**

**For the Association**

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Date

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Date