

SHORELINE SCHOOL DISTRICT
CAPITAL PROJECTS ADVISORY COMMITTEE
January 30, 2008

MEETING MINUTES

Present:

Marcia Harris, Paul Plumis, Don Dalziel, Brian Schultz, Bill Meyer, Joan Oldfield, Linda Bugni, Kendahl Adjorlolo, Pat Hegarty, Elizabeth Beck, Sandra Nagli, Rena Jackson, Suzanne Monson, Jim Siscel, and Miriam Tencate

Marcia Harris welcomed the committee at 5:00 pm.

1. Elementary Playground Equipment – Sue Walker
Sue Walker presented to the committee the need for bringing Ridgecrest and Briarcrest Elementary schools playground equipment up to standard. This request has not been part of the Capital Projects budget plan but is a particular need resulting from the school closures and the enrollment increase at these schools. Concerns were expressed by some members that PTA's have customarily held fund raisers for the playground equipment at elementary schools. It was suggested by Bill Meyer that the Capital Projects committee recommend using these funds to purchase playground equipment for both of these elementary schools for a stated amount and that it be noted this is a one time exception due to the extraordinary circumstances created as a result of school closures. Although all committee members did not agree, a majority of the members recommended advising the Board to approve this change to the bond spending plan.
2. Installation of Phonic Ear at Middle Schools – Marcia Harris
The installation of the phonic ear at Kellogg and Einstein will begin this summer and be completed by January 2009.
3. 2-year Bond Elementary Pre-Fabricated Building Up-Grade Schedule – Marcia Harris
 - Pre-fabricated Buildings project – School Board will elect whether to do the Pre-Fab elementary up-grades during the summer of 2008 or to extend the projects across two summers. At the decision will be made at the February 5th board meeting.
 - A bar chart was explained which demonstrated the scheduled projects and goals for completion over the next two years.
 - The orange bars on chart represent projects brought to the advisory committee for opinion and advice before pursuing the projects.
4. Middle School Fields Update – Paul Plumis
 - Both Kellogg and Einstein fields will be upgraded to synthetic turf with a new track planned for completion this summer. A new storage facility at Kellogg will be included and the storage facility at Einstein will be upgraded.
 - Although it was not included in the bond budget, it makes some sense to consider installing conduit for electrical at Kellogg for the possibility of installing lights sometime in the future. There is a question of whether there is sufficient space for installing conduit for lighting at Einstein. If the is, the committee indicated that it makes sense to include the conduit installation a part of the bid package.
5. Roofing Projects for Summer 2008 – Paul Plumis
 - Parkwood and Echo Lake Elementary school roofs were completed at the end of last year.

- Shorecrest High School, Kellogg Middle School, Transportation, and at Shorewood High School (100 building) roofs are recommended completed this year (5-year leak-proof environment for roofs at the high schools).
 - Due to the school closures, funds will be able to be reallocated to do additional roofing projects not slated for repair in the original bond issue.
 - North City, Highland Terrace, and the Shoreline Center are expected to be completed the Summer of 2009.
6. High School Ed. Specs. Goals and Project Timelines – Marcia Harris
- School Board is expected to adopt the high school Ed. Specs. Goals and Project timelines for both schools at a February board meeting.
 - Selecting the design team is a priority for both schools and the process will begin with the two separate teams in February. There will be a joint meeting of representatives from both high schools, followed by separate meetings for the selection process.
7. Pre-fabricated Classroom Upgrades – Paul Plumis
- Nineteen (19) pre-fabricated buildings will replace twenty-two (22) existing portables at 8 elementary sites. The sites that have 2 portables will receive a 2-classroom pre-fabricated building and the sites that have 3 portables will receive a 3-classroom pre-fabricated building. Parkwood is going from 4 classrooms to three. The board will select the schedule at the February 5th board meeting.
8. Central Kitchen Update – Marcia Harris
- Our school kitchens and the district's central kitchens have food service equipment that is failing. The district did a brief feasibility study to see if it would be possible to locate a central kitchen at the warehouse site. It is possible and to do so will impact the design work for our two new high schools. The committee felt it was an excellent idea to explore this concept, and if possible move ahead with the project sooner rather than waiting for the high school projects. The concept will be taken to the board at their next meeting.
8. Conclusion
- It was suggested that Kathy Walker, Food Services Director be invited to conduct a presentation to the Capital Projects Advisory Committee at the May 21st meeting.

Meeting adjourned at 6:40 pm.

Future Meeting:
May 21, 2008