

SHORELINE SCHOOL DISTRICT
CAPITAL PROJECTS ADVISORY COMMITTEE
May 1, 2007

MEETING MINUTES

Present:

Marcia Harris, Paul Plumis, Jim Siscel, Don Dalziel, Brian Schultz, Bill Meyer, Joan Oldfield, Linda Bugni, Pat Valle, Barb Cruz, Kendahl Adjorlolo, Kathryn Noble, Jim Golubich, Miriam Tencate, Pat Hegarty, John Green, Suzanne Monson, Krista Tenney.

Marcia Harris welcomed the committee at 5:30 pm.

1. Shorecrest/Shoreline Center Athletic Fields Projects Update – Don Dalziel
 - The design phase of the projects have been completed.
 - Recommending synthetic turf for the high schools soccer/football fields and prestige for the baseball/softball fields. Have received two bids on the fields. Closure dates for the fields have not been decided at this point. The goal is to start the projects in June for the schools and the stadium. Bid award will be given to the school board at the regular board meeting on May 7, 2007.
 - The Musco lighting system at the stadium has a 20-year warranty. A great-featured item is the ability to turn lights “on” or ”off” by remote access via the web.
 - The two middle school fields are on the schedule for summer of 2008.

2. Elementary Technology Update – Jim Golubich
 - Survey of laptop rollout that was received consisted of 200 staff members, 600 parents, and 1600 students.
 - The elementary schools are already pre-wired for the wireless network capability. Looking at bids to setup the wireless capability system.
 - Committee will be formed and will consist of staff members and parents.
 - There have been 350 insurance claims on the laptops since the rollout. The majority of the claims have been due to cracked screens.
 - Sometime in the future there may be a possibility of having the textbooks loaded on the laptops so that students don’t have to carry around all the textbooks in their backpacks.

3. Business Office Reorganization – Marcia Harris
 - There have been some positions and functions re-aligned in the Business office. New structure will have a review and internal control process.
 - The Purchasing position is currently posted as a buyer for the district.
 - The Capital Projects Accountant position was created to cover the Capital Projects and Debt Fund accounts. This position will be effective July 1st.

4. Educational Specifications: Planning for High Schools of the Future-Ned Hammond

Ned spoke of the needs from the schools such as having flexible adaptable facilities and spaces. This will be the biggest challenge for the committee.

- The power point presentation that was presented at the April 23rd board meeting will be put up on the website.
- There are two active committees representing Shorecrest and Shorewood High Schools. The committee members consist of teachers (each department is represented), students, support staff and community members. The committee members are very enthusiastic and the meetings have been well attended. They have met several times and have been visiting other schools that have been renovated or rebuilt to find out what worked and didn't work for their sites after their renovations. The committees have been defining criteria issues and the teaching and learning classroom needs.
- The architect interviews will be conducted during the summer and some members of this committee will be invited to participate in the interview process.
- The elementary and middle schools parents need to be give information on the Educational Specifications during an "open house".
- The current plan is to have the process of the Educational Specifications for adoption by the school board in September 2007.

5. School Tour Update – Pat Hegarty, SC Principal and John Green, SW Principal
Committee has visited several schools and will be conducting further visits that have been scheduled.

Visits thus far by the committee have been made to Arlington, Redmond, Roosevelt, and Ballard High Schools.

6. Impact of School Closures – Marcia Harris
The following is the timeline for the Boundary/Transportation Advisory Committee (BTAC) recommendations to the school board:

Special Board meeting on May 2nd – BTAC recommendations will be given

Regular Board meeting on May 7th – Public input

Regular Board meeting on May 21st – Board approval

The next meeting at the end of September will be a discussion on communicating with the parents and community members with the updates on the renovations of the High Schools.

The final Educational Specifications will be sent to the committee as well as it being posted on the website.

Goals will be given to the hiring committee for the Architect interviews.

The Capital Projects Advisory Committee meeting that is scheduled for May 23rd is now cancelled. The next meeting will be held towards the end of September.

Meeting adjourned at 6:50 pm.

Next Meeting:

September – To be determined